

CHECKLIST FOR SUBMISSION TO ARCHITECTURAL COMMITTEE



This checklist, prepared by the Saddlebrook Architectural Committee, is intended as a guideline only to be used as an aid and in conjunction with the Subdivision's Deed Restrictions. It does not replace, waive or supersede any of the terms, covenants or restrictions set forth in the Restrictions. It is intended as a convenience in making submissions to the Architectural Committee and it does not in anyway remove any obligation to review and comply with the Deed Restrictions in their entirety.

A. Required Submissions to the Architectural Committee.

1. All preliminary and final architectural design plans must be submitted to the Architectural Committee for any residence or other improvement, including landscaping, that would involve material exterior changes visible from any street. No exterior treatment may be erected, place or altered on any lot until preliminary and final architectural design plans are approved by the Committee in writing. Any subsequent changes that involve material exterior changes to the approved design plans must be resubmitted to the Committee for new written approvals prior to beginning any work involving the change.
2. A survey showing building set back lines and a surveyor's certification to the Association that plans and specifications comply with all building set back lines must be submitted.
3. A certification by the Owner's architect/designer to the Association certifying that the architect/designer has reviewed the Deed Restrictions and that the residence and/or improvements comply with the Deed Restrictions must be submitted.
4. A certification from the owner to the effect that the plans and specifications comply with the Deed restrictions and that all applicable laws, regulations and ordinances that all consents, permits and licenses have been received by all governmental authorities and utilities must be submitted
5. Copies of all required building permits from the City of Houston must be submitted.

B. What preliminary and final plans must show.

1. Plans must accurately reflect the size, location, type, and estimated cost of the residence and/or improvements.
2. Plans must show all materials to be used including, but not limited to, lighting, construction, plant materials, roofing, siding, etc.

CHECKLIST FOR SUBMISSION TO ARCHITECTURAL COMMITTEE



3. Plat or site plans must be accurate and show the grading of the lot, the grade elevation of the residence and/or improvements, drainage, and the location of the residence or improvements with respect to the lot lines, front, side and back setback or building lines. They also must accurately show all trees, hedges or other vegetation to be removed to provide room for construction of the new residence and/or improvements. Under no circumstances may trees, hedges, or other site vegetation, unless dead or decaying, be removed without Committee approval.
4. Plans must show the outside color scheme of the residence and/or improvements to be erected or maintained.
5. Plans must show garages, porte-cocheres, and carport spaces and their orientation toward Saddlebrook Drive
6. Plans must show all driveways and parking and access to and from Saddlebrook Drive
7. Plans must show all gates, fences, walls and hedges and their heights.
8. The total ground floor living area of the residence, the total square footage of the building lot, and the total square footage of all open or screen porches, terraces, driveways, garages, carports, patios, breezeways, or other outbuildings must be separately enumerated on the plans.
9. The heights of all elevations of the residence and/or improvements must be shown on the plans.
10. The location of all utility meters, pool or other equipment, air conditioning compressors, and their visual screen must be shown on the plans
11. The location of any antennas and/or satellite dishes must be shown on the plans
12. All refuse containers and their visual screens must be shown on the plans.